



## TOWN OF ROLLINSFORD

# JOB OPENING

Department: Public Works – Highway Division  
Position Title: Operator / Laborer      Status: Full Time (40 hours per week)  
Wage Scale: \$23.50 - \$25.50 per hour with overtime opportunities

Qualifications: High School diploma or GED equivalent and six months experience in the operation of heavy automotive and construction equipment are required. Ability to operate construction equipment, and commercial trucks under all weather conditions is required. Ability to work extended hours in response to emergencies. Ability to promote and maintain positive working relationships with co-workers and supervisors, effective in working teams. Maintain a proper professional image through a positive appearance and polite interaction with the public. Must have valid driver's license. Valid CDL license required or ability to obtain within six months of hire. CDL with air brake endorsement preferred.

Duties / Responsibilities: Under the direction of the Public Works Manager performs a variety of duties in the maintenance and repair of Town streets, sidewalks, storm water utilities, facilities and grounds; performs duties in the installation, maintenance and repair of traffic control signs; operates a variety of vehicles, specialized equipment and hand and power tools.

### Essential Duties & Responsibilities

- Performs responsible duties in the maintenance and repair of Town streets, right-of-way's and sidewalks; prepares and performs patching of potholes, sealing cracks and repairing asphalt surfaces.
- Cleans, maintains and repairs storm water system; ditch lines, swales, culverts, catch basins and manholes.
- Operates snow plowing and de-icing equipment supporting winter operations during inclement weather.
- Operates street sweeping equipment.
- Operates street painting equipment to apply street markings, traffic control symbols, crosswalk and other markings.
- Operates a variety of equipment, including backhoes, skid-steers, dump trucks and compaction equipment as well as wood chippers, specialized equipment and hand and power tools.
- Performs leaf removal and weed and litter control.
- Supports the maintenance and repairs of facilities and grounds.
- Assist in the servicing and preventative maintenance of trucks and equipment.
- Dig holes and trenches manually or with backhoes; mixes, pours and finishes concrete for proper masonry repairs and construction.
- Performs other duties as assigned.

Scope of Examination: Finalist must complete pre-employment screening to include; DOT physical, drug test & background check.

**To Apply:** Town of Rollinsford  
Attn: Cary Boyle, Town Administrator  
667 Main Street, PO Box 309  
Rollinsford, NH 03869  
(603) 742-2510 x313      [townadministrator@rollinsford.nh.us](mailto:townadministrator@rollinsford.nh.us)

Date Posted: December 6, 2024

Closing Date: Reviewed as received, *OPEN UNTIL FILLED*